



CFMF Volunteer Contract

By registering for a volunteer crew online, you agree to the following:

Volunteer Rights, Responsibilities & Benefits

Volunteer Rights

- To be properly informed about the Calgary Folk Music Festival, its policies, procedures and programs;
- To know what is expected of you and, where appropriate, to take part in planning;
- To be comfortable with the tasks assigned to you before you perform them;
- To an atmosphere of mutual respect and support;
- To be recognized for your contribution to the Calgary Folk Music Festival; and
- To appeal decisions regarding your volunteer position or status in accordance with the Volunteer Appeal Process.

Volunteer Responsibilities

- To prepare fully to perform your duties as a volunteer by participating in all necessary screening, orientation, and training deemed appropriate;
- To abide by the policies and procedures of the Calgary Folk Music Festival;
- To represent the Calgary Folk Music Festival in a positive way;
- To treat other volunteers, performers, staff, and the public with respect;
- To acknowledge your position of trust and to not use money or properties belonging to the Calgary Folk Music Festival, its sponsors, artists, or vendors for your own personal use;
- To fulfill all tasks, duties and time commitments as agreed, to the best of your ability;
- To refrain from use or possession of illegal substances on-site;
- To refrain from alcohol use while on duty;
- To arrive sober at the start of your shift, and remain sober while on duty; and
- To create and foster an atmosphere of mutual respect and support.

Failure to adhere to these responsibilities will result in volunteer follow-up, and may be grounds for immediate dismissal.

Volunteer Benefits

- Free Calgary Folk Music Festival volunteer t-shirt;
- Complimentary meals & non-alcoholic beverages during the Calgary Folk Music Festival;
- Free access to Prince's Island Park during Festival weekend;
- Free access to the volunteer after parties;
- Free program book;
- 10% Discount on CFMF presented concerts throughout the year;
- 10% Discount on CFMF day tickets and weekend passes for friends and family; and
- Participation in an action-packed, fun-filled event with great music and good people!



Calgary Folk Music Festival Staff Rights & Responsibilities

Calgary Folk Music Festival Staff Rights

- To screen incoming volunteers as deemed necessary and appropriate;
- To expect all volunteers to adhere to a high standard of behaviour as Calgary Folk Music Festival's representatives with the public;
- To expect volunteers to fulfill agreed-upon roles and responsibilities to the best of their ability, and in accordance with Calgary Folk Music Festival policy and procedure; and
- To take appropriate action in cases of breach of such rights and agreements.

Calgary Folk Music Festival Staff Responsibilities

- To recruit and assign volunteers appropriately, according to their skills, qualifications, experience and needs, and the needs of the Calgary Folk Music Festival;
- To prepare volunteers to perform their duties by providing briefings, orientation and training;
- To properly inform all volunteers about the Calgary Folk Music Festival's policies, procedures and programs;
- To appropriately promote and/or reassign volunteers, according to their skills, qualifications, experience and needs, and the needs of the Calgary Folk Music Festival;
- To assess all volunteer roles, duties and structures for effectiveness on an ongoing basis;
- To appropriately recognize the contributions of all volunteers;
- To help create an atmosphere of mutual respect and support; and
- To protect the best interests of the Calgary Folk Music Festival and its volunteers at all times.